



HERITAGE PARK PRIMARY SCHOOL

Park Farm Way
Park Farm
Peterborough
PE2 8XA

Headteacher:
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3 September 2024

Dear Parent/Carer,

Welcome back

We hope you have had an enjoyable summer holiday. We are delighted to be able to welcome back all of our pupils and welcome our new to reception class.

Parent/school communication

We have many exciting learning opportunities planned for the children this term and look forward to sharing these with you via our school website. We will continue to share our half-termly curriculum overviews via our school website and will notify you of this, via email.

If you have any questions or queries, regarding your child, please email your child's classteacher in the first instance, via the school office email: office@heritagepark.peterborough.sch.uk.

Please do not directly email teachers via their email accounts. The office will ensure that any correspondence you send is forwarded to the appropriate staff member.

We kindly ask that wherever possible, emails are sent before 6pm. The exception to this being, reporting absence or an immediate safeguarding concern.

A separate letter will follow soon with upcoming dates for your diaries for the activities we have planned in school.

Term dates for this academic year and the following year are available on our school website.

Uniform

Please ensure your child's uniform follows our expectations that are set out on our school website. Please make sure all of your child's possessions are named, including coats, bags, gloves, scarves and all school uniform. This helps us to reunite any lost property with its owner.



Punctuality

Drop offs for all children will continue to be from the relevant playground gate. Children will need to arrive at school promptly and the gates will close at 8:45am. Children arriving at school after 8:45am must be accompanied by an adult to the school office to complete a form explaining the reason for their late arrival. Parents are still welcome to come on to school site to collect at 3:20pm. Please ensure that you are available at this time to collect your child promptly. Children who are collected late (after 3:25pm), will be taken to the school office where you will be asked to sign a late collection form.

No dogs are permitted on school site without a completed risk assessment.

No children are permitted to go on the climbing frame, field or trim trail before or after school.

Children in Year 5 and 6 are able to walk home alone as long as the relevant form has been submitted to the school office. Staff will not be able to release children without this being signed.

If your child attends a club after school, please ensure you collect your child promptly as any more than three late collections, will result in your child's place being withdrawn.

Please note: New to Reception children will follow the induction timetable provided previously, to help them settle in. From Wednesday 4 September – Wednesday 18 September, we kindly ask parents to arrive for 9:00am and collect before lunchtime, at 12:00pm. On Thursday 19 September, children will stay at school for lunch and be collected at 1:00pm. On Friday 20 September, children will stay until 3:00pm.

Medication

If your child has an inhaler or adrenaline pen in school, it is parents' responsibility to ensure this is provided and that it is in date. Please liaise with your child's teacher and send in new medication, as required.

Snacks

Reception and Key Stage 1 will continue to receive free fruit daily, although parents are welcome to send in their own piece of fruit if they wish to. Key Stage 2 children are also welcome to bring in fruit for their snack but please do not send in any items such as cereal bars. We have children in school who are allergic to nuts and sesame seeds, so please avoid sending in any foods containing these products.

Water bottles

Children will need to bring in a named, clear water bottle to school each day which they can refill, if required.

Free School Meals

If your financial circumstances have changed and you wish to find out if you are eligible to claim for free school meals, please contact the school office, who can give you further information.

PE

A gentle reminder that children will be unable to participate in a PE lesson if they are wearing earrings. On PE days, they can come to school in their PE kit. Year 3 will start their swimming lessons on Wednesday 11 September. They will need to come to school in their uniform and bring their swimming kit in a bag to change into. Children will also need to bring a towel and swimming hat. Children attending sports clubs after school, will need to change into their PE kit after school. Further information about all clubs will be sent out early next week.

With effect from Wednesday 4 September, the days your child will have PE lessons are shown below:

Monday	Tuesday	Wednesday	Thursday	Friday
Year 6	Reception	Reception		Year 1
	Year 1	Year 4		Year 2
	Year 2	Year 5		Year 4
	Year 3	Year 6		Year 5
		Year 3 will commence swimming on 11 th September		

Homework

Children will continue to receive homework on a weekly basis in accordance with our homework policy which is available on our school website.

Safety around the school site

We politely ask that parents are considerate in their parking when dropping off and collecting from school. Please avoid parking on double yellow lines, in the nursery car park or blocking any entrances, including the electronic car park gates. Please note, these electronic gates should not be used for pedestrian access, due to health and safety reasons.

Children arriving on bikes and scooters must dismount prior to entering the main school gates (near the office). They must not ride bikes or scooters out of school either and must wait until they are off school site.

Thank you for your continued support.

Kind regards

Miss K Bell
Headteacher